

COMMUNITY AIDE LCSW/SW student

Lucie's Place is a non-profit organization that opened in 2012 in downtown Little Rock, AR. operates a homeless shelter, intentional living community, and comprehensive care community center. Our purpose is to assist Trans, Gender Non-Conforming, and queer peoples in determining for themselves what wellness looks and feels like. At Lucie's Place we focus on helping people create and work towards sustainable goals that assist them in becoming autonomous. We provide LGBTQ+ young adults with essential and critical services such as: housing and rental assistance, wellness planning and life coaching, clinical health resources and support, and street outreach services.

We are looking for someone eager to develop an essential resource for people in positions of vulnerability. The work environment of Lucie's Place is one that does not prioritize professionalism, so it will be important to be able to embrace flexibility, and have a grasp on being self-directed, while also participating in community accountability. We are looking for someone who has an understanding of community service that is explicitly anti-racist, and works to develop an intersectional lens of analysis for community service.

The Community Aide, LCSW will join a team of passionate, smart, and dedicated individuals who prioritize compassion, show up and step up, invest in accountability, laugh easily, and are eager to learn and grow together as we address queer and trans housing insecurity in our part of the South. The position is based in Little Rock, AR.

A Community Aide:

A Community Aide works collaboratively as a part of a team of aides, and will be expected to communicate directly with the Housing Coordinator and the Executive Director. They will be directly engaged in developing and providing case management services to members of the TGLBQ+ and unhoused communities.

Core Responsibilities

- For SW students/LCSW: Providing onsite mental health care, esp. In the scope of peer to peer mediation.
- Admits new clients after reviewing documents and applications; completes intake interviews to determine clients' fitness for the housing and rental assistance program; conducts orientations.
- Provides clients' care by assessing needs; utilizing interdisciplinary approaches to support clients' objectives and providing accountability to progress; identifies need for therapeutic, medical, psycho-social, and psychiatric evaluations.

- Coordinates services being provided; including transportation and escort to housing and medical appointments. Tracks purchases made on behalf of clients.
- Advocates for needed services and entitlements; obtains additional resources; intervenes in crises; provides personal support.
- Helping to establish or facilitate relationships with members supportive network; helping members to develop mindful practices that address the impact of past experiences.
- Maintains clients' records by creating case notes, logging events, and progress regularly in the case management system. Use qualitative methods to document member experiences. Developing and maintaining forms for client needs and requests.
- Upon necessary or voluntary discharge from the housing program prepares clients' by reviewing and confirming discharge plans; assisting with coordination of discharge and informing clients of available resources.

The ideal candidate would have these Case Manager skills and qualifications:

- Demonstrated experience working within immigrant communities, communities of color and transgender and gender non-conforming communities.
- Professional or personal experience supporting individuals with disabilities, mental illnesses, or challenging behaviors highly preferred
- Updates job knowledge by participating in educational opportunities; reading publications; maintaining personal networks; participating in professional/community organizations.
- Ability to self-motivate and self-direct
- Has a commitment to collaborative work and a sense of humor.
- Willingness to travel as necessary.
- Experience with non-profit case management software
- Ability to analyze and synthesize information
- Interest and experience in conducting research
- Experience directing youth and facilitating conflict resolution
- Integrity
- Comfortable conversing with and assisting unhoused people
- An investment in de-escalation response tactics
- Bilingual (English/Spanish) preferred

Education, Experience, and Licensing Requirements:

- Must be 21 years of age or older.
- **ID:** Possess a valid Arkansas Drivers License/Identification Card, and provide proof of automobile insurance (if possessing a car).

- Must have valid identification and be authorized to work.
- Not required to pass state department background check, but must not have any outstanding incidents of sexual, physical or verbal assault.
- **Experience:** 2 years + of relevant experience in direct housing/social services, preferably working with queer and trans populations. This requirement may be substituted by experiences (such as that of being unhoused, volunteering, or community organizing)
- **Education:** A degree is not required for this role, but we are prioritizing candidates who are students of social work or are licensed clinical social workers. For students of social work, you have the opportunity to be supervised in this position in pursuance of degree/certification.
- **Understanding of Racial Justice:** A deep and nuanced understanding of racial and economic justice and systems of inter-connected oppressions including how these issues arise in social justice movements.
- **Understanding of Trans Rights:** An deep and nuanced understanding of issues affecting transgender people as well as an understanding of how racism, classism and other systems of inter-connected oppressions affect trans people.

Pay and Benefits

The rate of pay for a Community Aide is \$15/hour. If hired, you would be expected to work between 15-25 hours a week with the potential of overtime. This may also include weekends and after-hours events. You would also be expected to respond to crisis scenarios and emergent situations. We operate a Community Drop-In Center where you would be based out of, but some portion of hours can also be completed mobily. Any transportation provided by use of your vehicle for clients would be reimbursed. Employer-paid benefits include medical; two weeks of paid vacation quarterly; education credits; child care assistance; paid parental leave.

Application

Email your résumé with a letter of interest indicating how your experience and background align with Lucie's Place to: x Freelon at apply@luciesplace.org. Please include "Applying to be a Community Aide" in the subject line of your email.

All applications are reviewed and acted upon as they are received. The positions will be filled as soon as the appropriate candidates are found. It is therefore recommended that you submit your materials as promptly as possible. Only those applicants selected for an interview will receive a response. No telephone calls please.

Lucie's Place is committed to providing equal opportunity to all employees and applications. All interested individuals, including people of color, women, persons with disabilities, and persons who are lesbian, gay, bisexual, transgender, or intersex are particularly urged to apply.

For more information about Lucie's Place please visit our website: www.luciesplace.org.